

SAFETY PRECAUTIONS – FOR SITE CAPTAIN REVIEW

The following safety precautions are recommended for Nassau County, FL cleanup events:

1. The Site Coordinator should review these precautions before commencing every clean-up.
2. Reusable supplies should be sanitized before use. Hand Sanitizer should be available for the use of volunteers.
3. The use of personal masks should be offered, based on CDC guidelines. Site Captains and volunteers who transfer litter and debris from one container or another should consider wearing a mask to avoid airborne particle exposure.
4. The Site Coordinator should provide a sign-in sheet as a means of keeping track of participants. Work in groups or with a partner and utilize the sign-in sheet as a check-in at the close of the event.
5. Have a first aid kit available at every clean-up.
6. Ensure an adequate supply of water is available. Encourage participants to bring a reusable water bottle.
7. Participants should consider wearing hats, sunblock, and sunglasses.
8. Participants should wear gloves and good-quality closed-toe shoes or boots. Rubber rain boots are a good choice.
9. Participants should wear bright or light-colored clothing if a safety vest is not available.
10. Carpool to the cleanup area in a minimum number of vehicles.
11. Avoid toxic/hazardous substances such as poison ivy, poison oak, areas where herbicides have been recently placed, animals, and insects.
12. Ensure there is adequate supervision of youths during clean-ups.
13. During roadway cleanup, participants should work facing oncoming traffic.
14. Participants should clean one side of the road at a time.

SUGGESTED SUPPLIES

The Site Coordinator should ensure these items are available for each volunteer for each sponsored clean-up event. You may contact Keep Nassau Beautiful (KNB) for recommendations on the use of KNB supplies.

- ☐ Volunteer Registration Form (required)
- ☐ First Aid Kit (required)
- ☐ Hand Sanitizer (required) and Sanitizer spray to clean supplies (optional)
- ☐ Water (optional, you may ask volunteers to bring their own water or reusable water bottles)
- ☐ Insect Spray (optional, you may ask volunteers to bring their own)
- ☐ Sunscreen (optional, you may ask volunteers to bring their own)
- ☐ Gloves (disposable or reusable are suggested, you may ask volunteers to bring their own)
- ☐ Reflective Safety Vest or wear bright-colored clothing (required for roadway clean-up events, not necessary for non-roadway clean-up events)
- ☐ Reusable totes or buckets for litter collection (preferred)
- ☐ Trash Bags (required)
- ☐ Recycle Bags (optional)
- ☐ Grabbers (optional but preferred)



VOLUNTEER REGISTRATION

knb@keepnassaubeautiful.org | 904-261-0165

1417 Sadler Road #233, Fernandina Beach, FL 32034

CLEAN UP EVENT: _____

DATE: _____

SITE: _____

Please return this form to the site coordinator.

The undersigned volunteer understands and will adhere to the volunteer guidelines. The undersigned does hereby release and discharge _____ and Keep Nassau Beautiful, Inc. and its officers, directors, and employees, from any and all claims, demands, losses, costs, expenses, suits, damage, obligations, liabilities, causes of action and judgments whatsoever, in law or in equity, which the undersigned volunteer may have arising out of, or in connection with, participation in the event. The undersigned volunteer does hereby assume any and all risks of personal injuries, including death and damage or loss to property, caused by or arising out of participation in the event.

The undersigned volunteer does hereby give permission to be photographed by the event organizers or news media for any manner of publication including, but not limited to, newspaper or events' sponsor newsletters, social media, and websites.

**Signature of parent or legal guardian if Participant is under 18*

***Provide your email if you would like to receive email notification of future cleanup events.*

Supplies Out / In	NAME:	EMAIL**:	Signature*:

THANK YOU FOR CONTRIBUTING TO THE CARE OF OUR ENVIRONMENT!



**Keep
Nassau
Beautiful**

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Fernandina Beach, FL 32034
(904)261-0165
knb@keepnassaubautiful.org
www.KeepNassauBeautiful.org
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*****Provide your email if you would like to receive email notifications of future cleanup events.***

[illegible]



KEEP AMERICA BEAUTIFUL AFFILIATE

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The undersigned volunteer understands and will adhere to the volunteer guidelines listed below. The undersigned does hereby release and discharge _____ and Keep Nassau Beautiful, Inc., its officers, directors, and employees, from any and all claims, demands, losses, costs, expenses, suits, damage, obligations, liabilities, causes of action, and judgments whatsoever, in law or in equity, which the undersigned volunteer may have arising out of, or in connection with, participation in individual community service. The undersigned volunteer does hereby assume any and all risks of personal injuries, including death and damage or loss to property, caused by or arising out of the participation in individual community service.

Name _____ Email _____

City/State/Zip _____ Telephone _____

SIGNATURE _____

(Signature of Parent or Legal Guardian if the volunteer is under 18 years of age.)

I, the undersigned, have read the volunteer guidelines below, and agree to the above waiver of liability.

VOLUNTEER GUIDELINES

- Sign and return this form prior to beginning Individual Community Service under this program. A signed waiver must be received to participate in Individual Community Service with KNB.
- You may be working in sunny, hot, wet, and dirty conditions and, in some cases, areas where there is heavy brush. It is strongly recommended that you wear protective clothing, closed-toe shoes or boots, and a hat for sun protection. Insect repellent and sunscreen are also strongly recommended.
- Wear a safety vest or other brightly colored clothing or post a safety sign during individual community service cleanup events.
- Wear gloves and use caution when picking up sharp objects. Watch out for broken glass and metal.
- Remove litter and debris during daylight hours only.
- For safety reasons, do not pick up litter while on bicycles, skateboards, or hover boards.
- No consumption of intoxicating liquids, beverages, or illegal drugs is allowed.
- Do not pick up any type of hypodermic needle or other hazardous waste such as paint, used motor oil, automobile batteries, etc. Note the location of these items and notify the KNB Executive Director.
- Do not approach large objects, such as drums, or lift anything too heavy. Report the location of large debris such as drums, motors, and appliances.
- Avoid suspected hazardous substances or areas where herbicides were recently applied.
- Avoid areas where snakes, fire ants, jellyfish, crabs, or other potentially dangerous species may be located. If you encounter domestic animals the best policy is to avoid them and leave them alone.
- Participants collect and properly dispose of litter and debris collected during Individual Community Service and contact KNB with the location of hazardous waste or items too large to be collected or disposed of in available trash bins.

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VOLUNTEER GUIDELINES

- Please make sure you sign in at the registration table when you arrive and receive the necessary materials to do the cleanup.
- Volunteers may be working in sunny, hot, wet and dirty conditions and, in some cases, areas where there is heavy brush. It is strongly recommended that you wear protective clothing, closed-toe shoes such as old sneakers or rain boots, and hats for sun protection. Insect repellent and sunscreen are also strongly recommended.
- Remove litter during daylight hours only.
- For safety reasons, do not pick up litter while on bicycles, skateboards, or hoverboards.
- All trash bags should be left or disposed of at the location designated by the Site Coordinator. Please make sure bags are securely tied or fastened when left for pickup.
- No consumption of intoxicating liquids, beverages, or illegal drugs will be allowed during the cleanup or other community activity.
- Wear disposable or reusable gloves and use caution when picking up sharp or hazardous items. Watch out for broken glass or metal.
- Do not pick up any type of hypodermic needles or other hazardous waste. Note the location and report these items to the Site Coordinator.
- Do not lift anything too heavy. Report the location of large debris to the Site Coordinator.
- Do not approach large drums. They may contain hazardous wastes; even vapors can be harmful. Leave the drum and report its location to the Site Coordinator.
- Avoid suspected hazardous substances or areas where herbicides were recently applied.
- Avoid areas where snakes, fire ants, jellyfish, crabs or other dangerous species may be located. If you encounter domestic animals the best policy is to avoid them and leave them alone.
- If you are recycling, designate one member of your team to carry a bag for recyclables. Ask the Site Coordinator where to leave or deposit the bag contents when you are finished.



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CLEAN-UP REPORT

Complete On-Line form, <https://keepnassaubeautiful.org/programs/litter-cleanup/>, or forward this form to Keep Nassau Beautiful, knb@keepnassaubeautiful.org or via USPS. If possible, include pictures of your clean-up event.

Organization Name

Date of Clean-up

Location of Clean-up

Time of Clean-up

Number of Volunteers

Number of Hours

Contact Name

Telephone Number

Total Number of Trash Bags

Estimated Weight

Total Number of Recycle Bags (if separated)

Estimated Weight

List any unusual items or items too big to fit in trash bag:
